

# Regional/Health Care Coalition Pediatric Surge Preparedness Checklist

Use this assessment tool to determine where your region or health care coalition (HCC) is in the planning process for a pediatric surge incident.

| Check                    | Step                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Notes |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| <input type="checkbox"/> | <b>Assess Regional Pediatric and Trauma Expertise:</b> <ul style="list-style-type: none"> <li>Identify providers who are willing to act as regional advisors/experts (often facility pediatric technical specialists are the best source)</li> <li>Coordinate with your Regional Trauma Advisory Council (RTAC)</li> </ul>                                                                                                                                                                                                                                    |       |
| <input type="checkbox"/> | <b>Determine regional pediatric training needs:</b> <ul style="list-style-type: none"> <li>Identify common needs</li> <li>Develop objectives and identify content to be presented</li> <li>Establish calendar and present materials</li> <li>Encourage ongoing, site-specific simulation sessions</li> </ul>                                                                                                                                                                                                                                                  |       |
| <input type="checkbox"/> | <b>Assess available pediatric capacity in region:</b> <ul style="list-style-type: none"> <li>Identify: <ul style="list-style-type: none"> <li>Facilities providing inpatient care/PICU care</li> <li>Facilities that could provide inpatient care in a crisis situation</li> <li>Surge capacity for pediatric patients</li> </ul> </li> </ul>                                                                                                                                                                                                                 |       |
| <input type="checkbox"/> | <b>Assess equipment needs in region:</b> <ul style="list-style-type: none"> <li>Based on EMS and hospital input determine if any standardized equipment, caches, or group purchases of materials are appropriate</li> </ul>                                                                                                                                                                                                                                                                                                                                   |       |
| <input type="checkbox"/> | <b>Establish regional referral plan and transportation assumptions:</b> <ul style="list-style-type: none"> <li>Determine preferred and back-up referral facilities including contact phone numbers</li> <li>Discuss guidelines for patient transfer <ul style="list-style-type: none"> <li>See <u>Pediatric Quick Reference</u> for guidance</li> </ul> </li> <li>Circulate transfer agreements <ul style="list-style-type: none"> <li>Available from EMS-C at: <a href="http://www.emscmn.org/resources">www.emscmn.org/resources</a></li> </ul> </li> </ul> |       |
| <input type="checkbox"/> | <b>Establish response roles for:</b> <ul style="list-style-type: none"> <li>Regional Health Care Coalition</li> <li>Regional Health Care Preparedness Coordinator</li> <li>Pediatric Technical Experts</li> <li>EMS Regional Leadership</li> </ul>                                                                                                                                                                                                                                                                                                            |       |

# REGIONAL PREPAREDNESS CHECKLIST FOR PEDIATRIC SURGE

| Check                    | Step                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Notes |
|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
|                          | <i>Document expectations in a regional HCC plan that may be referenced by health care facilities in the area.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |       |
| <input type="checkbox"/> | <b>Assess pediatric mental health capacity:</b> <ul style="list-style-type: none"> <li>Provide psychological first aid (PFA) training with points of emphasis on PFA for children</li> <li>Assess the professional mental health resources available for pediatric patients and how these might be augmented (or sent to an affected facility as a strike team during an incident)</li> <li>Assess how faith-based, school counseling, social work, Medical Reserve Corp volunteers, and other personnel may be enlisted to broaden mental health capabilities</li> </ul>                                                                               |       |
| <input type="checkbox"/> | <b>Assess how the HCC will support a regional Family Assistance Center:</b> <ul style="list-style-type: none"> <li>Assure common expectations regarding transfer of information about pediatric victims/patients including: <ul style="list-style-type: none"> <li>Re-unification procedures (What is threshold for releasing a child? Verbal assent of child? Photo of child with family?)</li> <li>Tracking process (including access to MNTrac or other sources of information)</li> <li>Documentation and sharing of information on unidentified patients</li> <li>Death notifications</li> <li>Family mental health support</li> </ul> </li> </ul> |       |
| <input type="checkbox"/> | <b>Exercise:</b> <ul style="list-style-type: none"> <li>Assure that above issues are incorporated into regional exercises</li> <li>Evaluate exercise performance and address problems or gaps</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                |       |

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